

Certificate In Tally Prime

Course Details



Unlock the full potential of Tally Prime as you delve into company setup, inventory control, advanced accounting, GST compliance, and payroll management.

This comprehensive program equips you with the practical skills to handle complex financial operations efficiently. Gain the confidence to make informed business decisions and streamline your accounting processes.

Are you ready to transform your Tally & GST Skills ? Join us

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Syllabus & Skills covered (120 hours)



- Voucher types and how they interact with your Chart of Accounts, laying the groundwork for accurate transaction recording.
- Explore how to generate and interpret financial statements within Tally Prime, providing valuable insights into your financial health.
- Set up payroll functions, handle employee transactions, and generate comprehensive payroll reports for streamlined HR tasks.
- Learn to set up GST masters, handle intrastate and interstate supplies, manage advance transactions and reports, ensuring compliance with tax regulations.
- Set up new companies, manage existing ones, and perform essential data maintenance tasks to ensure smooth operation.
- Setting up stock groups, categories, and handling stock items with proper configuration, optimizing your stock control.

Career Opportunities



- **Accounts Executive**
- **Tally Prime Executive**
- **Inventory Management Assistant**
- **Tally Operator**
- **Junior Financial Analyst**
- **Tax Assistant**
- **Customer Support Representative**



Find your nearest center