

Certificate in Accounting Basics with Inventory Management in Tally



"Looking for a comprehensive solution to streamline your accounting and inventory processes? Tally offers a user-friendly interface and powerful features. Interested in learning more?" The Certificate in Accounting Basics with Inventory Management in Tally is a program is the solution. The Certificate in Accounting Basics with Inventory Management in Tally is designed to equip individuals with the foundational knowledge and skills required for accounting and inventory management using Tally, a popular accounting software.

You will gain knowledge of basic accounting concepts, journal entries, ledger accounts, financial statements, inventory valuation methods, stock management, and Tally interface navigation. The course also covers the process of recording purchase and sales transactions, generating inventory reports, and utilizing Tally's features for accounting and inventory management tasks.

Syllabus & Skills covered (60 hours)



- Understand the key fundamentals of Tally and compare different accounting methodologies, organize basic books of accounts and record financial transactions.
- Create company profiles in Tally Prime, including accounting, inventory, and taxation details and manage company data systematically.
- Utilize different types of accounting vouchers in Tally Prime for accurate transaction recording.
- Experiment with and apply advanced configurations for accounting and inventory vouchers in Tally Prime.
- Estimate and judge business performance and financial health by analyzing comprehensive financial statements within Tally Prime.
- Construct workflows for managing credit transactions effectively in Tally Prime, summarize generation, analysis of bill-wise reports for financial decision-making.
- Estimate the financial impact of different inventory valuation methods in Tally on reports.

Career Opportunities



- **Accounting Assistant**
- **Inventory Control Coordinator**
- **Tally Operator/Data Entry Operator**
- **Billing Executive**
- **Bookkeeper**



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